

## Dear Parent of BAYVIEW GLEN PUBLIC SCHOOL:

My name is Helen and I am proud to operate the local Lunch Lady kitchen that serves schools in your area. Every lunch:

- meets or exceeds provincial nutritional standards;
- is portion-controlled and designed with good health in mind;
- is prepared fresh with care in a local nut free, school safe commercial kitchen;
- can be modified for students with allergies;
- includes fundraising to school and no tax to be applied

We are going to serve lunches on every **MONDAY, TUESDAY AND THURSDAY** starting from Monday SEPT 09, 2019.

### **HOW TO ORDER ONLINE [www.thelunchlady.ca](http://www.thelunchlady.ca)?**

1) **Create a Lunch Lady account:** Go to [www.thelunchlady.ca](http://www.thelunchlady.ca), click ORDER NOW, then Register Now. Use **PARENT** name, email and phone number to create an account.

2) **Add your child(ren) to your account:** click the “Need to add another Person?” link, fill the information and then click **SAVE** link.

3) **Choose your menu:** Click the “Schedule My Meal” link. You will see menu at left and date frame at right. Fill the code of the chosen menu item to the date one by one. Click SAVE when finished.

4) **Process Payment:** Click PAY NOW to pay with Visa, Master or Visa Debit. Kindly remind any unpaid orders will be deleted by the system before the day of delivery. You will get an order confirmation by email at the next morning.

We have **TWO** school days cutoff for online orders. For example if you want to order lunch for coming Monday, you need to place order before midnight Thursday. Let me know by email if you missed the deadline. You may order for whole menu period or week by week or month by month. And you are able to edit or cancel your order online by yourself with **2** school days notice.

**Allergy?** Please email us before you place order.

**Cancellation policy:** contact us before 8:00AM **SHARP** on the day of delivery if your child will not attend school to receive a credit to your Lunch Lady account. Email is more preferred as you will get confirmation.

Please let us know if you have any question and we are always happy to assist.



Your Lunch Lady Helen [Email: [helen@thelunchlady.ca](mailto:helen@thelunchlady.ca) / Phone: (905) 947 9393]